Watertown Daily Times

Obituary Submission Procedures

1.) Submit a written obituary via e-mail to obits@wdt.net or the newsroom fax at (315) 661-2523. Obituaries must be received no later than 5 p.m. for the following day's paper.

2.) In the e-mail, indicate which newspapers you would like the obituary to be published in.

3.) Wait for a proof and estimate of cost to be e-mailed or faxed back from the paper.

4.) Approve the proof and cost or make changes.

5.) Provide a credit card for billing to our business office by calling 1 (800) 724-0401 or (315) 782-0400. Our business office is open from 8 a.m. to 5 p.m. Monday through Friday.

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